

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

July 22, 2008

1. CALL TO ORDER AND QUORUM

Directors Present:

Director Kenneth Coyle
Director Lloyd Dailey
Director Fred Daskoski
Director Peter Liebig
Director R.A. Rick Smith

Also present:

Fire Chief Mark Baker
District Counsel Hilda Mendoza
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Smith at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Director Smith led the Pledge of Allegiance and Director Dailey made an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Liebig/Dailey. Unanimously.

4. APPROVAL OF THE MINUTES

The minutes of July 8, 2008 regular board meeting were approved as presented. M/S/P Dailey/Daskoski. Unanimously.

5. CONSENT CALENDAR

A. Fire Prevention Monthly Report (June).

**The Fire Prevention June Report was received. M/S/P Dailey/Daskoski.
Motion Carried with four ayes and one abstain, Director Liebig.**

6. FINANCE

A. List of Demands – For June 2008

i. Accounts Payable check 10182 thru 10291:	355,010.08
ii. Payroll for June 6. and 20, 2008:	525,342.52
iii. Workers Comp check 3902 thru 3926:	<u>1,983.00</u>

Total demands for June 2008:	\$882,335.60
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Staff Recommendation: Information item, no action required.

7. CORRESPONDENCE

A. Thank you letter from the Lakeside Chamber of Commerce.

B. Thank your letter from Jane Kenoyer.

The thank you letters were acknowledged and briefly discussed. A copy of the letters will be forwarded to personnel files.

8. ORAL COMMUNICATION

None at this time.

9. UNFINISHED BUSINESS:

A. Presentation/Receipt of Commemorative Coins from the Padres.
Discussion/No Action (Chief/Board)

Staff recommendation: Accept presentation and send a letter of appreciation to the Padres organization.

Chief Baker made a presentation, the Board accepted the coins. Chief Baker will write a letter of appreciation to the Padres organization.

10. NEW BUSINESS:

A. Purchasing Policy & Accounts Payable. Discussion/Action (Adm. Svcs. Mgr./Board)

Policy 901 Purchasing and Accounts Payable is presented for analysis and review.

Staff recommendation: Schedule Policy 901 for adoption, with any recommended changes, at the next regularly scheduled board meeting..

Adm. Svcs. Mgr. Schiwitz made a presentation followed by question and answer session. **Motion was made by Director Liebig, seconded by Director Coyle to accept report and place on next board meeting's agenda. Motion carried unanimously.**

B. Budget Committee Report. Discussion/Action (Chief/Board)

Staff recommendation: Review recommendations from Budget Committee meeting of July 22, 2008 and provide direction to staff and committee.

Chief Baker gave a report. The preliminary budget FY 2008/2009 was prepared with an anticipated 5% increase; the increase came in at 2.3% making it necessary to make adjustments to balance the budget.

C. Budget Amendment-Purchase of Portable Radios. Discussion/Action (Chief/Board)

Staff recommendation: Authorize the amendment of the FY-2008/09 preliminary budget for the purchase of 12 portable radios (800 mhz).

Motion was made by Director Liebig, seconded by Director Dailey to authorize the purchase of 12 portable radios (800mhz) and direct staff to amend both the FY-2008/09 budget and the Capital Fund.

11. REPORTS:

A. Directors Report:

Director Daskoski gave a report on the County Board of Supervisors meeting he attended where there was discussion of a JPA Fire Department formation.

Director Coyle commented on the Board of Supervisors meeting he attended.

Director Smith reported on Board of Supervisors meeting he attended and spoke in opposition because of two major issues, double taxation and taxation without representation.

B. Chief Report:

Chief Baker gave updates on Board of Supervisors meeting he attended and his trip to Sacramento for FDAC.

C. Staff Report:

Division Chief Schreiner gave an update on Fire Prevention activities.
Division Chief Parr gave a report on CSA 69 Billing and revenue Forecasting.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

None at this time.

12. CLOSED SESSION:

A. Employee Performance Review (Fire Chief).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section 54957. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors and District Legal Counsel adjourned to closed session at 7:41 P.M. Open session resumed at 8:00 P.M. with District Legal Counsel announcing nothing to report.

Having no additional items to discuss the meeting was adjourned at 8:01 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez