

# ***LAKESIDE FIRE PROTECTION DISTRICT***

## **MEETING OF THE GOVERNING BOARD**

### **Minutes**

October 13, 2009

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director James Bingham  
Director Kenneth Coyle  
Director Nicholas Johnson  
Director Peter Liebig  
Director R. A. Rick Smith

**Also present:**

Fire Chief Mark Baker  
District Counsel Hilda Mendoza  
Acting Clerk of the Board Karen Kuss

The meeting was called to order by Director Smith at 5:30 P.M.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**A. Invocation: Pastor Al Hester, Hill Community Church.**

Director Coyle led the Pledge of Allegiance and Pastor Al Hester, Hill Community Church, delivered an invocation.

**3. CONFIRMATION OF AGENDA**

Item 10 A., New Business, was tabled until the October 27, 2009 board meeting.

**The Agenda was approved as amended. M/S/P Johnson/Liebig. Unanimously.**

**4. APPROVAL OF THE MINUTES**

**A. The minutes of the September 22, 2009 regular board meeting were approved as presented. M/S/P Johnson/Liebig. Unanimously.**

**5. CONSENT CALENDAR**

None at this time.

**6. FINANCE**

**A. List of Demands – For September 2009**

i. Accounts Payable check 11403 thru 11475:	425,714.98
ii. Payroll for September 11 and 25, 2009:	470,708.15
iii. Workers Comp checks 5303 thru 5323:	<u>2,732.84</u>

Total demands for September 2009: \$ 899,155.97

*Staff Recommendation: Information item, no action required.*

**7. CORRESPONDENCE**

Thank you letter from Mike Clinkenbeard, Farmers Insurance, was briefly discussed.

**8. ORAL COMMUNICATION**

None at this time.

**9. UNFINISHED BUSINESS:**

None at this time.

**10. NEW BUSINESS:****A. Audit Report – FY 2008/2009. Discussion/No Action (Board/ASM)**

This item was tabled and will be moved to October 27, 2009 board meeting.

**B. Operations/emergency Medical Services (EMS) Discussion/Action (Board/Deputy Chief)**

New Procedural Implementation Status Report Intra-Osseous Infusion.  
*Staff Recommendation: No Action required; information only.*

Firefighter Bing Tom did a presentation on the use of the Intra-Osseous Infusion which was rolled out 10/02/09 by Lakeside.

**C. Capital – Property Consultant. Discussion/Action (Board/Chief)**

Chief Baker discussed the need to authorize additional monies, not to exceed \$3,500, for consultant services of George Tockstein in property negotiations for new station.

**Motion was made by Director Liebig, seconded by Director Coyle, to Authorize that the agreement with Tockstein Consulting Group be amended to continue services and additional monies be extended not to exceed \$3,500.00. Motion carried unanimously.**

**11. REPORTS:****A. Directors Report:**

Director Bingham advised that there is a lot more work to be done on the budget.

Director Liebig also mentioned that he has been attending budget meetings and there is much to be done.

Director Coyle reported that he and Director Bingham are now recognized as voting members of the CSA-69 Advisory Committee.

Director Johnson said he missed the last budget meeting but will attend the next scheduled meeting. He also gave an update on the HTFA meeting he attended.

**B. Chief Report:**

See attached Chief's Notes.

**C. Staff Report:**

Chief Larkin reported that flu shots and TB tests are being given, along with the annual fitness appraisals. He also said citizens have been filling sand bags in anticipation of rain in the County.

**D. Comments and Information from District Counsel:**

None at this time.

**E. Firefighters Association Report:**

Captain Hisaw stated that the annual open house was a success and that many of the firefighters and their families helped out. He also thanked Karen Kuss for spending the day assisting at the open house.

Engineer Chris Downing asked for support from the Board and Chief Baker for Kids' NewsDay which is a fund-raising event to benefit Children's Hospital.

**Motion was made by Direct Smith, seconded by Director Coyle, to approve use of on duty and off duty personnel to support Kids News Day. Motion carried unanimously.**

**12. CLOSED SESSION:****A. Employee contract negotiations. Government Code Section 54957.6**

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) M. Baker, Fire Chief; P. Liebig, N. Johnson, Directors)
- Chief Officers (District Negotiator(s) M. Baker, Fire Chief; R. Smith, K. Coyle, Directors)
- Miscellaneous Employees (District Negotiator(s) M. Baker, Fire Chief; K. Coyle, J. Bingham, Directors)

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section 54957. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Chief Mark Baker, and District Legal Counsel adjourned to closed session at 6:10 P.M. Open session resumed at 6:26 P.M. with Legal Counsel announcing discussion was had, direction given and nothing to report.

Having no additional items to discuss the meeting was adjourned at 6:27P.M.

Respectfully submitted,

*Laura Hernandez for Karen Kuss*  
Acting Clerk of the Board, Karen Kuss



## CHIEF's NOTES

October 13, 2009

### Heartland Training

- Commission mtg (Thursday - 10/08/09)
  - New CIP agreement authorized with the City of El Cajon
  - Adopted amendment to JPA Agreement to simplify the Member Assessment Formula
  - Soliciting NEW member agencies
- Next Academy in January 2010

### Heartland Communications

- Board of Chiefs (Tues - 10/13/09)
  - CAD Replacement
    - \$2,000,000 estimate for HCFA to replace
    - Alternative = cooperative agreement with North Comm (\$839,544)
    - Benefits: a) Improved CAD sys; b) redundancy with partnership; c) reduces cost to achieve CAD-to-CAD Link with all other fire dispatch centers; d)-annual cost saving (\$60,000)
    - UASI Grant funds available (\$710,776)
    - HCFA upfront costs (\$128,767) (paid off in 2 yrs worth of operational savings)
    - Chiefs Recommend that the Commission move forward with project & funding
  - HCFA to Join the Regional Command & Control Communications (3 C's)
    - Estimated savings in telecommunications cost and improved communications link with the County EOC and other agencies.
- Next Commission mtg is October 22 at 4:00p at El Cajon City Hall (Coyle)

### Budget Committee

- 1<sup>st</sup> mtg held on Oct.7
- Next mtg Oct. 27
- Need to Schedule a Workshop for entire Board in Nov. (select @ 10/27 mtg)

### New Station 2

- Financing
  - Awaiting County approval of Project Plan which will release \$2.7 million for the project
  - Meet with Bonding Consultants (10/08)
  - An Agreement and/or Resolution will need to be approved at the next Board mtg (10/27)
  - USDRIP - will consider amending the Project Agreement to accelerate the disbursement schedule (next mtg 10/15)
- Grading and Site Plans under review at the County
  - Revisions resubmitted per DPLU direction
  - CEQA declaration should be ready with the approval of the Site plan

### CSA-69

- Representatives to Advisory Board finally approved by the County
  - Bingham (primary)
  - Coyle (altenate)
- Next mtg is October 22 at 4:00p at Lakeside Fire Admin. (Bingham)