

LAKESIDE FIRE PROTECTION DISTRICT
MEETING OF THE GOVERNING BOARD
Minutes

November 9, 2010

1. CALL TO ORDER AND QUORUM

Directors Present:

Director James Bingham
Director Kenneth Coyle
Director Nicholas Johnson
Director Peter Liebig
Director R. A. Rick Smith

Also present:

Fire Chief Andy Parr
District Counsel Hilda Mendoza
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Smith at 5:30 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Director Coyle led the Pledge of Allegiance and Pastor Ralph Goodrich from Harvest Christian Fellowship delivered an invocation.

3. CONFIRMATION OF AGENDA

The Agenda was approved as presented. M/S/P Coyle/Johnson. Unanimously.

4. APPROVAL OF THE MINUTES

The minutes of the October 26, regular board meeting were approved as presented. M/S/P Liebig/Coyle. Motion passed with four ayes and one abstain Director Johnson.

5. CONSENT CALENDAR

None at this time.

6. FINANCE

A. List of Demands – For October 2010

i. Accounts Payable check 12574 thru 12657:	\$ 805,946
ii. Payroll for October 8 and 22, 2010:	446,957
iii. Workers Comp checks 5609 thru 5643:	<u>17,379</u>
Total demands for October 2010:	\$ 1,270,282

Staff Recommendation: Information item, no action required.

B. River Park Project Expenditure Update – For October 2010	
i. Expenditures for October 2010	\$ 156,689
ii. Total Expenditures up to September 30, 2010:	4,998,327
iii. Accrual Reversal from FY-09/10	<u>- 691,419</u>
Total distribution to date:	\$ 4,493,597
<u>Staff Recommendation:</u> <i>Information item, no action required.</i>	

7. CORRESPONDENCE**A.** Letter from Duncan Hunter, Member of Congress.

The letter from Congress Member Duncan Hunter was acknowledged and briefly discussed.

8. ORAL COMMUNICATION

None at this time.

9. UNFINISHED BUSINESS:

A. Strategic Plan - 2nd generation Strategic Plan. Discussion (Chief/Board)
Chief Parr reported on second generation Strategic Plan. He presented a report that expanded on all suggestions provided and presented on poster board.

10. NEW BUSINESS:

A. RFP – Non-Exclusive Commercial Real Estate Broker Consultant.
Discussion/Action (ASM/Board).

Motion was made by Director Johnson, seconded by Director Bingham to authorize staff to issue the attached Request for Proposal for Non-Exclusive Commercial Real Estate Broker. Motion carried unanimously.

B. Administration – Board Meeting Dates for November and December 2010.
Discussion/Action (Chief/Board).

Motion was made by Director Johnson, seconded by Director Liebig to cancel the regular board meetings scheduled for November 23 and December 28, 2010, unless something pressing happens. Motion carried unanimously.

C. River Park Fire Station – Consulting Services. Discussion/Action
(Chief/Board)

Contract Amendment Tockstein & Associates.

Motion was made by Director Johnson, seconded by Director Liebig to extend contract for consulting services with Tockstein & Associates. Motion carried unanimously.

D. MOU between County of San Diego and Lakeside Fire Protection District.
Discussion/Action (Chief/Board).

Memorandum of understanding for staff assistance on Plan Check Services.

Motion was made by Director Liebig, seconded by Director Bingham to approve Memorandum of Understanding with the San Diego County Fire Authority for Fire Prevention Plan Check Services. Motion carried unanimously.

11. REPORTS:

A. Directors Report:

Director Liebig thanked the Lakeside Community for their support in elections and commented he will work for them. Announced FDAC conference in April 2011 and recommended it for new board members.

Director Coyle reported on Heartland communications meeting he attended and announced CSA 69 Advisory board meeting on the 18th.

Director Smith reported County is moving on a new direction with County Fire Authority and change in charter from County.

B. Chief Report:

Chief Parr reported on:

- River Park Fire Station countdown is at 417 days.
- Stations 3 and 26 were polling locations.
- Reserve Firefighter program received 87 applications.
- Change in administration office business hours 7am to 4pm.
- Battalion Chief promotional application and testing has begun.
- Heartland Communications has been working closely with Nothcomm to provide back up services for each other.
- Blog reached 20,000 hits earlier than expected and thanked the fire board for their continued support for this project.
- CSA-69 meeting on Thursday if quorum is reached.
- Captain Gonzalez and Firefighter Tom continue on light duty assignments.
- Captain Kirkpatrick is doing better.

C. Staff Report:

Chief Schreiner reported on meeting with Supervisor Jacobs and on Consolidated Fire Code and Ordinance.

D. Comments and Information from District Counsel:

None at this time.

E. Firefighters Association Report:

None at this time.

F. Fire Deployment Study/Joint Powers Authority:

Chief Schreiner reported on County Fire authority working independently from DPLU and their move to a new facility in a week.

12. CLOSED SESSION:

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation, number of potential cases: 1

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Fire Chief

C. Employee contract negotiations.

Affected Bargaining Units:

- Miscellaneous Employees

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section 54957, 54956.9(b) and 54957.6. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 6:26 P.M. Open session resumed at 7:16 P.M. with Legal Counsel announcing the Board met in closed session on items 12A ,12B and 12C. Direction was given and nothing to report on all closed session items.

Having no additional items to discuss the meeting was adjourned at 7:17 P.M.

Respectfully submitted,


Clerk of the Board, Laura Fernandez