

***LAKESIDE FIRE PROTECTION DISTRICT***  
**MEETING OF THE GOVERNING BOARD**

**Minutes**

March 22, 2011

**1. CALL TO ORDER AND QUORUM**

**Directors Present:**

Director James Bingham  
Director Susan Conniry  
Director Nicholas Johnson  
Director Peter Liebig  
Director Jon Lorenz

**Also present:**

Fire Chief Andy Parr  
District Counsel Hilda Mendoza  
Clerk of the Board Laura Fernandez

The meeting was called to order by Director Johnson at 5:30 P.M.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Director Johnson led the Pledge of Allegiance and Pastor Ron Thomas from Maplevew Baptist Church delivered an invocation.

**3. CONFIRMATION OF AGENDA**

**The Agenda was approved as presented. M/S/P Liebig/Conniry. Unanimously.**

**4. APPROVAL OF THE MINUTES**

**The minutes of the March 8, 2011 regular board meeting, were approved as presented. M/S/P Conniry/Lorenz.**

**5. CONSENT CALENDAR**

None at this time

**6. FINANCE**

None at this time

**7. CORRESPONDENCE**

None at this time

**8. ORAL COMMUNICATION**

None at this time.

**9. UNFINISHED BUSINESS:**

- A.** Real Estate Consultant – Receive a proposal from a real estate consultant to evaluate the properties owned by the District and available for reallocation of use by the District as a consequence of building a new fire station and authorize staff to negotiate an agreement for future approval by the Board. Discussion/Action (Chief/Board)

Administrative Services Manager Schiwitz reported that one proposal for a fee based real estate consultant was received. After discussion the Board directed staff to advertise for Request for Proposals for a fee based real estate consultant to close April 11 and report back at future meeting.

- B.** Records Management Policies Presented for Review and Adoption. Discussion/Action (ASM/Board)

*Staff Recommendation: as required by Policy #714 – Policy Adoption/Review Procedure this item is submitted for the second of three consecutive board meetings. The purpose of this meeting is to receive input and direction from the Directors regarding new Policy #715-Public Records Act Policies and Procedures, and new Policy #716-Records Management Policy & Schedule.*

Discussion was had on proposed Policy 715 – Public Records Act Policies and Procedures and Policy # 716 – Records Management Policy & Schedule. Direction was given to bring this item back next board meeting for adoption.

**10. NEW BUSINESS:**

- A.** Urban Survival Training Program. Discussion/Action(Board)  
Director Conniry presented to the Board for discussion the proposed scheduling of continuing education program for CERT. The Urban Survival Training Program is a program that Director Conniry represents. District legal counsel recommended a discussion with Chief and Director Conniry and will report back at a future meeting.

**11. REPORTS:****A. Directors Report:**

Director Liebig reported on 52 Freeway grand opening celebration he attended and gave an update on Retirement System, Health and Retirement news from Sacramento.

Director Conniry reported on 52 Freeway grand opening celebration and USDRIP meeting she attended.

**B. Fire Deployment Study/Joint Powers Authority:**

Chief Parr reported that JPA meeting scheduled for March 10<sup>th</sup> was postponed and rescheduled for March 25<sup>th</sup>. Director Johnson and five other members and representatives from other areas will be in attendance. Chief Parr will be participating in the regional fire advisory committee meeting that is scheduled for April 22.

**C. Chief Report:**

Chief Parr reported on:

- Riverpark project countdown is at 284 days.
- Lights have been installed at the construction site and no additional burglaries have been reported.
- Thanked the Eucalyptus hills property owners and the community for keeping an eye on our property.
- Jerry Daoust is the Acting Battalion Chief for this period.
- Captain Jim Kirkpatrick is working this week on light duty and will be Acting Battalion Chief as soon as he gets released to full duty on April 4<sup>th</sup>.
- Met new Santee Fire Chief Bob Leigh Lakeside and Santee have been mutual aid partners dating back to the 70's.
- Ashleigh is back from training in Arizona for Mechanic shop software.
- As part of the Revitalization program the Lakeside Lions club intends to place a large Arch with Lakeside name downtown.
- Karen is meeting with contractors to landscape station 26, defensible space clearing next door and pot hole on driveway.
- Settled with Palm Engineering on change orders discrepancy.
- Rick Smith's Memorial scheduled for April 9<sup>th</sup> at Rodeo Grounds.
- Fire Board Members will have a construction site tour April 12 at 4:00 P.M.
- Laura will not be here for next board meeting. She will be away at AFSS training, Karen will be acting clerk.
- Along with Chief Ghio met with Ben Hueso to discuss fire emergency response.
- Signed contract for new ambulance.

**D. Staff Report:**

Nothing to report.

**E. Comments and Information from District Counsel:**

Nothing to report.

**F. Firefighters Association Report:**

Nothing to report.

**12. CLOSED SESSION:****A. EMPLOYEE CONTRACT NEGOTIATIONS**

Affected Bargaining Units:

- Lakeside Firefighters Association (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, J. Bingham Directors).
- Chief Officers (District Negotiator(s) A. Parr, Fire Chief; J. Lorenz, P. Liebig, Directors).
- Miscellaneous Employees (District Negotiator(s) A. Parr, Fire Chief; S. Conniry, J. Lorenz Directors).
- Administrative Services Manager (District Negotiator(s) A. Parr, Fire Chief; N. Johnson, Director).
- Fire Chief (District Negotiator(s) J. Bingham, S. Conniry, N. Johnson, P. Liebig, J. Lorenz, Directors).

The above matters described on the agenda may be held in closed session in a conference with counsel under the provisions of Government Code Section 54957.6. If closed sessions are held, a report of actions subject to disclosure will be made by the District's Counsel upon return to open session respectively.

The Board of Directors, Fire Chief Andy Parr, and District Legal Counsel adjourned to closed session at 6:20 P.M. Open session resumed at 7:13 P.M. with Legal Counsel announcing direction given and nothing to report.

Having no additional items to discuss the meeting was adjourned at 7:14 P.M.

Respectfully submitted,

  
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Clerk of the Board, Laura Fernandez